

Altarnun Parish Council - "RO AN HAL"

DRAFT Minutes of the remote meeting of **Altarnun Parish Council (APC)** held by Zoom, Wednesday 5th August 2020 which commenced at 7.30pm. Cllr Dowler welcomed all in attendance.

APC members present; Cllr Dowler (Chair), Cllr Jasper, Cllr Branch, Cllr P Smith, Cllr Kendall & Cllr Bloomfield.

Also present: Ward Cllr Adrian Parsons & Parish Clerk – Mr R Turner. No members of the public gave notice of their intention to join the meeting.

72/20 Apologies for absence. Cllr Hoskin, Cllr W Smith & Cllr Marsh.

73/20 Resignation of Councillors.

The clerk stated Cllr Marion McCallum resigned her role 8th July 2020 and subsequent to the notice of casual vacancy (posted per Section 87(2) Local Govt Act 1972) which expired on 31st July 2020, Cornwall Council Electoral Services have advised APC to fill the vacancy by co-option. The notice of co-option will be published on 27th August 2020 to expire 25th September 2020. A co-option notice for the vacancy, created by Catherine Richards resignation, was published 27th July 2020 to expire on 24th August 2020 after Cornwall Council Electoral Services advised the notice of casual vacancy that expired 7th July 2020 received no requests for an election to be held.

74/20 Members Declaration of Interest and any requests for dispensations.

Cllr Jasper declared his interest in agenda item **82/20(iii)** and agreed to be severed from the meeting when the matter was to be discussed.

75/20 Invitation for non-members to address the meeting: Cornwall Cllr Parsons congratulated the members on their third virtual council meeting, enforced by current circumstances and with online meetings expected to continue for the foreseeable future, stressed it is important that these replicate physical meetings in every way and that members of the public are encouraged to join and participate. Cllr Parsons expressed appreciation for work APC members and Altarnun residents have done and are doing to mitigate the effects of the pandemic on the community in general and maintaining as much normality as is possible.

He also expressed his eagerness for APC to explore the possibility of installing a bus shelter at Bolventor, the clerk stated agenda item no.84/20 would incorporate this matter.

76/20 To approve the minutes of the APC meeting held on 1st July 2020

Cllr Branch proposed the minutes as being a true and complete record of the meeting. Cllr Jasper seconded the proposal which was subsequently **resolved**. Cllr Dowler signed the minutes.

77/20 Matters arising from APC minutes of 1st July 2020 not otherwise included in this agenda. None.

78/20 Finance Matters

-RFO reported:

i Qtr 1 2020/21 internal finance check signed off and Financial Regulations 4.8 observed 10.7.2020.

ii Transparency Code for Smaller Authorities December 2014 paragraph 10 fully observed in respect of financial year 2019/20.

iii Cllr McCallum removed from Nat West bank signature mandate

-Accounts payable.

i Smart Brothers £498.00 chq no.1123 for grass cutting in Altarnun and maintenance to the cemetery.

ii AAV Services £35 chq no. 1124 for grass cutting at Bolventor.

Cllr Dowler proposed these payments, Cllr Bloomfield seconded, payment of both accounts was **resolved**.

79/20 Planning Applications.

- **PA20/05220. Proposal** Custom build dwelling with variation of condition 2 (plans approved) of decision notice PA19/10569 dated 07.02.2020 **Location** Laurelin, Altarnun **Applicant** Mr A Potter

Cllr Dowler proposed & Cllr P Smith seconded to approve the following consultee comment for submission to Cornwall Council Planning & Sustainable Development Office.

‘Altarnun Parish Council supports the variation of condition 2 (plans approved) of decision notice PA19/10569 dated 7.2.2020, as the proposed development is in a secluded position and remains in keeping with the character of the adjacent building. Also we note the applicants’ rationale to lessen environmental impact and enhance the sustainability of the development.’

It was resolved to submit this comment.

- **To ratify the APC members’ prior email approval of the APC consultee comment given under the Emergency Scheme of Delegation to planning application PA20/05755 Proposal:** Nonmaterial amendment to application 2007/00564 dated 25.7.2007 **Location:** Tregenna Barn, Altarnun **Applicant:** Mr & Mrs J Laatz.

Ratification of comment proposed by Cllr Dowler, seconded Cllr Branch and it was resolved to ratify the APC comment submitted in support dated 27th July 2020.

80/20 Planning Decisions. The following applications reported as approved by the planning authority:

PA20/01889, PA20/03838, PA20/03712 & PA20/02940.

For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

81/20 Planning: To report, for information only, any pre application planning submissions to the planning authority for Altarnun Parish, advised prior to the evening of the meeting.

There are no pre application planning submissions relating to Altarnun Parish to report.

82/20 Cemetery

i Receive annual cemetery inspection report

Report given by Cllr Dowler,

stating all matters in order with no issues or concerns. Report filed.

ii Review burial fees

After discussion and rationale Cllr Bloomfield proposed and Cllr Kendall seconded the following amendments to the Parish Cemetery fee tariff:

Exclusive Rights of Interment	Parishioners	Non Parishioners
Interment in new grave	£200	£600
2nd Interment in grave	£150	£450
Interment of ashes in new plot	£100	£300
2nd Interment of ashes in plot	£65	£130
Reservation of plot for 20 yrs	£35	£70
Siting of memorials	nil	nil

Fees for eligible children (under 18) will be claimed from the Children’s Funeral Fund for England.

It was **resolved** to introduce these fees with immediate effect. To be published on the APC web site and advised to local undertakers.

Having declared an interest in the next item Cllr Jasper was severed from the meeting
iii Consider and approve quotations for replacement of entrance gates

Three quotes received from selected reputed contractors, previously circulated to members, to renew the fabric of the gates were discussed. Cllr Bloomfield proposed & Cllr Kendall seconded that Shaw Welding be instructed to make & fix new gates and that a virement of £535 be made from APC general fund to the cemetery reserve to cover the cost of £1935 net of VAT. VAT payable to be immediately reclaimed. It was resolved to accept Shaw Welding quote of £2322 gross.

Cllr Jasper re-joined the meeting

83/20 Mill Green, Five Lanes Defib & Riverside Public Toilets

The clerk reported that work at Mill Green to convert the phone box to an exchange library is moving to a conclusion and that the surrounding area will be planted out after tidying. Two residents have come forward to donate books. Opening to take place when considered safe to do so.

The defibrillator at Five Lanes has been registered with the South Western Ambulance Service NHS Foundation Trust (SWASFT) for ongoing help and support under an accreditation scheme. In order to benefit from this free service the defib is inspected weekly and a monthly return is made to SWASFT to confirm the unit remains fully functional & compliant.

Riverside toilets await building regulations sign off pending the installation of a soak away and a hot water heater. These matters are in hand and when completed opening will be considered when safe to do so,

84/20 Highways

Cllr Dowler reported that Cornwall Council are all too aware of the need for urgent repair of potholes and gullies throughout the parish. Whilst some are done, the bulk of the work is scheduled for a future date due to the close down in March, April & May. Cllr Parsons is assuring via Cornwall Council the reinstatement and further improvement to double yellow lines in and around the junction opposite Jamaica Inn at Bolventor to make it safer on exit. He is also behind the installation of a bus shelter just along the road at Bolventor now that services are more frequent. He will work with the parish council to ensure that every opportunity is explored to complete this scheme.

85/20 Correspondence (For information only)

- Community Network Panel July Meeting Minutes
- Cornwall Council Planning news for councils & agents
- Community Link Officer Introducing carbon neutral Hive
- CALC – New planning legislation
- Community link office. Launceston Southern Growth Area concept plan consultation closing date advice
- Member of public re Church Hall Green and metal detectorists spotted
- Plusha A30 West bound junction.

86/20 Advise provisional date of the next full council meeting as 2nd September 2020.

Cllr Dowler closed the meeting at 8.35pm.